



## CANADIAN UNION OF PUBLIC EMPLOYEES



### Education Worker's Steering Committee

#### Personnal Expense Voucher

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Reason for Expense: \_\_\_\_\_

Date of Expense	Full Details of Expense	Receipt "R" Attached	Sub - Total
	Per diem: \$50.00 (travel day before meeting)		
	Per diem: \$75.00/day X days		
	Location:		
	Mileage( @.55km) from: to:		
	( @.55 km) from: to:		
	Other:		
		<b>Total</b>	

Please attach necessary receipts and mark "R" in the appropriate column where a receipt applies

*This is to cerftify that I incurred the amounts shown on this statement on behalf of CUPE EWSC*

Signature: \_\_\_\_\_

Payment approved by : \_\_\_\_\_

Payment approved by : \_\_\_\_\_

Paid by Cheque No.: \_\_\_\_\_

Date: \_\_\_\_\_